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| **JOB DESCRIPTION** | | | | | | |
| **DATE:** | | | | | | |
| COMPANY: |  | | JOB TITLE: | | SOFTWARE QUALITY ASSURANCE TESTER | |
| DEPARTMENT: |  | | CURRENT INCUMBENT: | |  | |
| DIRECT SUBORDINATES: |  | | INDIRECT SUBORDINATES: | |  | |
| BRIEF DESCRIPTION: | | The post of software quality assurance tester entails developing and executing software test plans in order to identify software problems and their causes. | | | | |
| QUALIFICATIONS & REQUIREMENTS: | | * A bachelor’s degree or equivalent; * Ability to use logic and reason to identify the strengths and weaknesses of alternative solutions; * Ability to monitor or assess performance of yourself, other individuals, or organisations to make improvements or take corrective action. | | | | |
| COMPETENCIES: | | * Attention to Detail — Job requires being careful about detail and thorough in completing work tasks. * Analytical Thinking — Job requires analysing information and using logic to address work-related issues and problems. * Integrity — Job requires being honest and ethical. * Adaptability/Flexibility — Job requires being open to change (positive or negative) and to considerable variety in the workplace. * Initiative — Job requires a willingness to take on responsibilities and challenges. | | | | |
| TASKS: | | * Create or maintain databases of known test defects; * Design test plans, scenarios, scripts, or procedures; * Develop testing programmes that address areas such as database impacts, software scenarios, regression testing, negative testing, error or bug retests, or usability; * Document software defects, using a bug tracking system, and report defects to software developers; * Identify, analyse, and document problems with programme function, output, online screen, or content; * Monitor bug resolution efforts and track successes; * Participate in product design reviews to provide input on functional requirements, product designs, schedules, or potential problems; * Plan test schedules or strategies in accordance with project scope or delivery dates; * Review software documentation to ensure technical accuracy, compliance, or completeness, or to mitigate risks; * Test system modifications to prepare for implementation. | | | | |
| LINES OF COMMUNICATION: | | SPECIFY | | | | |
| WORKING CONDITIONS: | | Indicate whether the position is half time or full time. List any unique working conditions such as hours  etc. | | | | |
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| SIGNATORIES: | | | | | |  |
|  | NAME: | | | DATE: | | SIGNATURE: |
| INCUMBENT: |  | | |  | |  |
| LINE MANAGER: |  | | |  | |  |
| HR MANAGER: |  | | |  | |  |