[DATE]

Contact Name

Address

Address2

City

Zip/Postal Code

**RE: BREACH OF LEASE NOTICE**

Dear [CONTACT NAME],

This letter serves as notice that you are in breach of your tenancy of the premises located at [ADDRESS] under the terms of the lease dated [DATE], between [LANDLORD] and [TENANT].

You are in breach of the lease because you have failed to comply with the terms and conditions of your tenancy, as follows:

[LIST HOW TENANT HAS VIOLATED THE LEASE IN CLEAR AND CONCISE LANGUAGE]

If this breach of the lease is not corrected within [NUMBER] days from the date of this letter, we will have no choice but to exercise all other legal means available to protect our rights under applicable law, which includes [SPECIFY].

Please consider this letter a final demand for you to remedy this situation. If you fail to comply, the undersigned may commence eviction proceedings against you.

Thank you for your anticipated cooperation.

Kind regards,

[YOUR NAME]

[YOUR TITLE]

[YOUR PHONE NUMBER]

[YOUREMAIL@YOURCOMPANY.COM]