**BOARD RESOLUTION OF [YOUR COMPANY NAME]**

**APPOINTING AN AUDITOR**

**DULY PASSED ON [DATE]**

# APPOINTMENT OF AN AUDITOR

WHEREAS, pursuant to [BYLAW], [YOUR COMPANY NAME] will be subject to an audit by the [GOVERNING BODY] Auditor; and

WHEREAS, [YOUR COMPANY NAME] has just completed its [NUMBER]th year of operation and an early and independent review of its books, records and financial procedures promotes prudent financial management practices; and

WHEREAS, after receiving and reviewing information with regard to experienced firms capable of providing that early review, this Board has determined that the independent accounting firm of [NAME] is qualified and experienced to provide those services;

RESOLVED, that [NAME] is hereby appointed auditor to [YOUR COMPANY NAME] for the purpose of conducting an examination of the Project’s books, records and financial procedures for the fiscal year ending [DATE] and shall further provide a report on that examination to the Finance Committee of this Board.  
  
RESOLVED FURTHER, that the officers of [YOUR COMPANY NAME] are, and each acting alone is, hereby authorised and directed to take such further action as may be necessary, appropriate or advisable to implement this resolution and amendment and any such prior actions are hereby ratified; and

We, the undersigned, hereby certify that [YOUR COMPANY NAME] is comprised [NUMBER] members, of whom [NUMBER], constituting *a quo*rum, were present at a meeting duly and regularly called, noticed, convened and held this [DAY] day of [MONTH, YEAR], and that the foregoing Resolution was duly adopted at said meeting by the affirmative vote of [NUMBER] members, and opposed by [NUMBER] members, and that said Resolution has been duly recorded in the Minute Book and is in full force and effect.

[DIRECTOR]

[DIRECTOR]

[DIRECTOR]